

## Scrutiny Panel Agenda



### **Planning Services Scrutiny Panel Tuesday, 2nd September, 2014**

You are invited to attend the next meeting of **Planning Services Scrutiny Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 2nd September, 2014  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

Mark Jenkins - Directorate of Governance  
Email [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) Tel: 01992  
564607

#### **Members:**

Councillors G Chambers (Chairman), Ms Y Knight (Vice-Chairman), D Dorrell, H Kauffman, Mrs M McEwen, B Sandler, Ms G Shiell, B Surtees, A Watts and D Wixley

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS**

(Assistant to the Chief Executive). To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive). To declare interests in any items of the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-

Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an Overview and Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES FROM THE LAST MEETING (Pages 3 - 10)**

To agree the notes of the last meeting held on 8 July 2014 (attached).

**5. TERMS OF REFERENCE (Pages 11 - 14)**

At the last panel meeting on 8 July, Members requested amendments to their existing Terms of Reference (TOR). Attached are the current TOR and the revised version for Members approval. Any changes to the TOR will need confirmation at the Overview and Scrutiny Committee on 16 September 2014.

**6. WORK PROGRAMME (Pages 15 - 18)**

At the last Panel meeting on 8 July, members requested amendments to their existing Work Programme (WP). Attached are the current WP and the revised version for Members approval.

**7. LOCAL PLAN - PROGRESS REPORT (Pages 19 - 22)**

(Director of Neighbourhoods) To consider the attached report.

**8. THE LONDON INFRASTRUCTURE DELIVERY PLAN (Pages 23 - 26)**

(Director of Neighbourhoods) To consider the attached report.

**9. PROGRESS REPORT ELECTRONIC INFORMATION SYSTEMS FOR DEVELOPMENT MANAGEMENT - GOVERNANCE DIRECTORATE 2014-15 (Pages 27 - 32)**

(Director of Governance) To consider the attached report and appendix.

**10. KEY PERFORMANCE INDICATORS 2014/15 - QUARTER 1 PERFORMANCE (Pages 33 - 74)**

(Director of Governance) To consider the attached report and appendix.

**11. ANY OTHER BUSINESS**

**12. DATES OF FUTURE MEETINGS**

The next programmed meeting of the panel is on Tuesday 9 December 2014 at 7.30p.m. in Committee Room 1 and thereafter on:

- Tuesday 14 April 2015